



THE FORWARD PLAN

Published: 1 September 2018

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The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to www.towerhamlets.gov.uk/forwardplan or for smart phone/tablet users scan the QR code to the right with your device camera.



Tower Hamlets Council **Forthcoming Decisions Plan**

What is this document?

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All **Key Decisions** to be taken by the Mayor, Cabinet or Cabinet Sub-Committees
 - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive or Commissioners. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions can be taken by the Mayor outside of meetings, the Mayor in Cabinet or by a Cabinet Sub-Committee.

Publication of Forthcoming Decisions

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forward Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

Urgency

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

Make your views known

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Information about the Decision Makers

Further information on the Mayor and Members of the Cabinet can be found on the Council [website](#).

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Contact Details for this Plan

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* New Issues published since the last Forward Plan

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Title of Report	Site at 20 Alton Street E14 6BZ (IO 81182)	Ward Lansbury	Key Decision? Yes
Summary of Decision	Approve the grant of a 99 year lease to Lansbury Estate Muslim Association (LEMA) for 20 Alton Street Agree that the Acting Corporate Director Place agree any final detailed terms for the 99 year lease and instruct solicitors to proceed to prepare the draft lease		

Decision maker Date of decision	Cabinet Not before 26/09/18
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Mayor
Who will be consulted before decision is made and how will this consultation take place	There has been consultation with the Mayor LEMA has consulted the users of the facility Written reports
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Anaclette Austrie, Nicole Layton (Executive Assistant, Corporate Director) Tel: 020 7364 4096 anaclette.austrie@towerhamlets.gov.uk, PA to Mark Baigent Nicole.Layton@towerhamlets.gov.uk
What supporting documents or other information will be available?	apart from the case file no
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

Title of Report	Ailsa Street Land Disposal - Revised Terms (IO 81266)	Ward Lansbury	Key Decision? Yes
Summary of Decision	The Mayor will be asked to agree to variations to the terms of the disposal of Council-owned land, from those agreed at cabinet in November 2017		

Decision maker Date of decision	Cabinet Not before 26/09/18
Community Plan	A borough that our residents are proud of and love to live in

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Theme	
Cabinet Member	Deputy Mayor and Cabinet Member for Regeneration and Air Quality, Mayor
Who will be consulted before decision is made and how will this consultation take place	<p>Public meetings, exhibition, usual planning consultation system</p> <p>The development proposals have been subject to public consultation including statutory planning consultation. The Council has resolved to grant planning permission for the redevelopment</p> <p>The wider Poplar Riverside Housing Zone objectives have been subject to consultation with local stakeholders</p> <p>Discussions will be held with the Mayor and Lead Members prior to the report going to MAB</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	no
Contact details for comments or additional information	Nicole Layton, Anaclette Austrie PA to Mark Baigent Nicole.Layton@towerhamlets.gov.uk, (Executive Assistant, Corporate Director) Tel: 020 7364 4096 anaclette.austrie@towerhamlets.gov.uk
What supporting documents or other information will be available?	none
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) Part of the report will set out financial elements of the proposed revised terms.
Title of Report	61 Vallance Road - Grant lease
	Ward Spitalfields & Banglatown
	Key Decision? Yes
Summary of Decision	The report recommends that the Council grants a sublease to ADA

Decision maker Date of decision	Cabinet 26/09/18
Community Plan Theme	A borough that our residents are proud of and love to live in
Cabinet Member	Mayor
Who will be consulted before decision is made and how will this consultation take place	Asset Management have worked closely with the head teacher and governing body of the adjacent primary school to make sure the lettings does not give rise to any safeguarding issues. There has also been consultation with Children's Services colleagues as 61 Vallance Road is part of a school PFI contract.

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	By email and phone conversations, and meetings with stakeholders		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Anaclette Austrie, Caleigh Freeman (Executive Assistant, Corporate Director) Tel: 020 7364 4096 anaclette.austrie@towerhamlets.gov.uk, (Business Management Support) caleigh.freemant@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Online case file		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Council day care nurseries – consultation on proposed closure	Ward All Wards	Key Decision? Yes
Summary of Decision	Cabinet agreed on 27 June 2018 to hold a resident consultation on the proposal for a phased closure of the council's three day care nurseries. This item is to consider the report on the responses to the consultation and to decide whether to proceed with the proposal.		

Decision maker Date of decision	Cabinet 26/09/18
Community Plan Theme	People are aspirational, independent and have equal access to opportunities
Cabinet Member	Cabinet Member for Children, Schools and Young People
Who will be consulted before decision is made and how will this consultation take place	<ul style="list-style-type: none"> • Resident consultation by online survey and meetings with parents and other stakeholders • Schools Forum in meetings • Staff consultation in writing and in meetings with staff and unions <p>Already undertaken:</p> <ul style="list-style-type: none"> • Resident consultation on the previous proposal (September to November 2017) • Schools Forum (March to May 2018) • Resident consultation on the current proposal (July to September 2018) <p>To be undertaken:</p> <ul style="list-style-type: none"> • Schools Forum (continuing)

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	• Staff consultation		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes, based on resident consultation responses and for staff. Will be undertaken during July to September 2018		
Contact details for comments or additional information	Pauline Hoare, Christine McInnes, Sarah Steer (Lead Officer, Early Years) pauline.hoare@towerhamlets.gov.uk, (Divisional Director, Education and Partnership, Children's) christine.mcinnnes@towerhamlets.gov.uk, Business and Admin Services Manager sarah.steer@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Cabinet 27 June report (see Supplemental Agenda) and decisions: http://democracy.towerhamlets.gov.uk/ieListDocuments.aspx?CIId=720&MIId=8825 Details of the proposal and link to the consultation: https://www.towerhamlets.gov.uk/lgnl/education_and_learning/childcare_and_early_years_educ/Information_about_LA_Day_Care_Nurseries.aspx		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Implementation of traffic management orders on HRA land	Ward All Wards	Key Decision? Yes
Summary of Decision	This report recommends the Council carries out consultation considering the introduction of TMO's under the road traffic regulations ACT 1984(RTRA 84) on all LBTH Housing land as a means of enforcing parking control.		

Decision maker Date of decision	Cabinet 26/09/18
Community Plan Theme	
Cabinet Member	
Who will be consulted before decision is made and how will this consultation take place	Consultation carried with residents. Further consultation to be carried with residents as part of the process to implement Traffic Management Order on Council HRA Land.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	yes. EqIA was completed.

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Contact details for comments or additional information	Caleigh Freeman (Business Management Support) caleigh.freemant@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Approval to proceed with the Compulsory Purchase Order for an empty residential property in LB Tower Hamlets	Ward Bow West	Key Decision? Yes
Summary of Decision	This report seeks approval to proceed with the compulsory purchase order (CPO) for a street property which has been empty for seven years and is a blight on the local area.		

Decision maker Date of decision	Cabinet 26/09/18
Community Plan Theme	
Cabinet Member	
Who will be consulted before decision is made and how will this consultation take place	The owner of the property, DLT/Asset management and local neighbours
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Caleigh Freeman (Business Management Support) caleigh.freemant@towerhamlets.gov.uk
What supporting documents or other information will be available?	Appendices setting out property history and details of contact with the owner.
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt)

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Title of Report	Pan-London Homeless Prevention Procurement Hub ("Capital Letters")	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve the LBTH becoming a member of the proposed Capital Letters company being set up collaboratively by London Councils to procure leased temporary accommodation.		

Decision maker	Cabinet		
Date of decision	26/09/18		
Community Plan Theme			
Cabinet Member	Statutory Deputy Mayor and Cabinet Member for Housing		
Who will be consulted before decision is made and how will this consultation take place	N/A None required		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?			
Contact details for comments or additional information	Mark Baigent (Interim Divisional Director, Housing and Regeneration) mark.baigent@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	OSC Brexit Challenge Session Report - Action Plan	Ward All Wards	Key Decision? No
Summary of Decision	<p>This report contains the Action Plan based on the recommendations of the Scrutiny Challenge session held on 7th of December 2017 and its link with the work of the Brexit Commission that was officially announced at the 25th July 2018 Cabinet meeting.</p> <p>The majority of these actions will form part of the Brexit Commissions work and will be delivered by end of the municipal year 2018-19.</p>		

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Decision maker Date of decision	Cabinet 26/09/18		
Community Plan Theme	People are aspirational, independent and have equal access to opportunities		
Cabinet Member	Cabinet Member for Culture, Arts and Brexit		
Who will be consulted before decision is made and how will this consultation take place	TBC		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Sharon Godman (Divisional Director, Strategy, Policy and Partnerships) sharon.godman@towerhamlets.gov.uk		
What supporting documents or other information will be available?	<ul style="list-style-type: none"> •Appendix 1 – OSC Brexit Challenge Session Report (including Recommendations) •Appendix 2 – Brexit Challenge Session – Action Plan (Updated) 		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Contracts Forward Plan 2018/19 – Quarter Two	Ward All Wards	Key Decision? Yes
Summary of Decision	<ol style="list-style-type: none"> 1. To note the Contracts Forward Plan at Appendix 1 to the report. 2. To confirm that all contracts can proceed to contract award after tender. 3. To authorise the Divisional Director, Legal Services to execute all necessary contract documents in respect of the awards of contracts referred to in recommendation 2 above. 4. To note the procurement forward plan 2018-22 schedule detailed in Appendix 2 to the report 		

Decision maker Date of decision	Cabinet 26/09/18		
Community Plan Theme			
Cabinet Member	Cabinet Member for Resources and the Voluntary Sector		
Who will be consulted	Where required, consultation with service users and stakeholders will be		

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before decision is made and how will this consultation take place	undertaken as part of the project and budget approval process. Necessary consultation will be undertaken in accordance with the council's policies and procedures.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No. Contact specific EQIA is expected to be completed by respective contract owners as part of the Directorate approval.		
Contact details for comments or additional information	Zamil Ahmed, Ekbal Hussain (Head of Procurement) zamil.ahmed@towerhamlets.gov.uk, (Financial Planning Manager, Resources) ekbal.hussain@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Report and appendices include details of all contracts to be awarded.		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Children's Services Improvement Programme, Quarterly Progress Report (Quarter 1 2018/19)	Ward All Wards	Key Decision? No
Summary of Decision	This report provides an update on progress in delivering improvements to Children's Services in response to the report published by Ofsted in April 2017 which rated our services 'inadequate'. The Council's improvement plan aims to achieve a standard of 'good' at its next inspection, in 2019. Endorsement is sought for the progress made in delivering the Children's Services improvement Programme.		

Decision maker Date of decision	Cabinet 26/09/18
Community Plan Theme	
Cabinet Member	Cabinet Member for Children, Schools and Young People
Who will be consulted before decision is made and how will this consultation take place	Children's DLT, CLT, MAB The report will also go to the Best Value Improvement Board on 17 September and Overview and Scrutiny Committee on 24 th September. Not specific to this report

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Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Not applicable specifically for this report		
Contact details for comments or additional information	Charlotte Saini (Strategy, Policy and Performance Officer, Education, Social Care and Wellbeing) charlotte.saini@towerhamlets.gov.uk		
What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?			
Title of Report	Future Management of the Integrated Community Equipment Service	Ward All Wards	Key Decision? Yes
Summary of Decision	This report considers the options for the future management of the Council's integrated Community Equipment Service (CES). The service loans a variety of disability related equipment to children, adults and older people within Tower Hamlets. The equipment helps service users to maintain and maximise their independence, enables them and their carers to be safely supported and improves their quality of life.		

Decision maker Date of decision	Cabinet 26/09/18
Community Plan Theme	People are aspirational, independent and have equal access to opportunities
Cabinet Member	Cabinet Member for Adults, Health and Wellbeing
Who will be consulted before decision is made and how will this consultation take place	Clinical Commissioning Group Joint Commissioning Executive
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes
Contact details for comments or additional information	David Jones (Interim Divisional Director, Adult Social Care) david.jones@towerhamlets.gov.uk

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What supporting documents or other information will be available?	None		
Is there an intention to consider this report in private session and if so why?	Fully Exempt (the whole report will be exempt)		
Title of Report	Food Law Enforcement Service Plan	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve the Tower Hamlets Food :Law Enforcement Plan 2018/19 and food sampling Policy attached as an appendix		

Decision maker Date of decision	Cabinet 26/09/18		
Community Plan Theme			
Cabinet Member	Cabinet Member for Environment		
Who will be consulted before decision is made and how will this consultation take place	N/A No required		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	yes - completed 18/6/18		
Contact details for comments or additional information	David Tolley, Caleigh Freeman, Kathy Qayum, Anaclette Austrie (Head of Environmental Health and Trading Standards) david.tolley@towerhamlets.gov.uk, (Business Management Support) caleigh.freemant@towerhamlets.gov.uk, kathy.qayum@towerhamlets.gov.uk, (Executive Assistant, Corporate Director) Tel: 020 7364 4096 anaclette.austrie@towerhamlets.gov.uk		
What supporting documents or other information will be available?	No		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Chrisp Street Regeneration Scheme:CPO Resolution, dealings with the Council	Ward Lansbury	Key Decision? Yes

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	land/interests and Street Market Management Arrangements		
Summary of Decision	Approve a resolution for a single Compulsory purchase order (CPO) under the Town and Country Planning Act 1990 in relation to the Chrisp Street Regeneration Scheme.		

Decision maker Date of decision	Cabinet 26/09/18		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Statutory Deputy Mayor and Cabinet Member for Housing		
Who will be consulted before decision is made and how will this consultation take place	Residents and stakeholders. Previous methods included meetings, exhibitions, on-site visits, newsletters, a 'project shop' information and drop in store, website and on-going letters concerning decants and land assembly. The residential and commercial property owners and tenants affected by the proposal will be contacted directly by the council and developer/registered provider (POPLAR HARCA/CSDL)		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes. An equality analysis checklist and report has been completed which assesses the impacts to the protected characteristics. The report supports the implementation of the measures proposed to facilitate delivery of the overall regeneration: overall the impacts of the scheme are considered to be positive.		
Contact details for comments or additional information	Anaclette Austrie, Caleigh Freeman (Executive Assistant, Corporate Director) Tel: 020 7364 4096 anaclette.austrie@towerhamlets.gov.uk, (Business Management Support) caleigh.freemant@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Section 226 Country Planning Act 1990		
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) Exempt appendix		
Title of Report	Mile End Park Leisure Centre Lease	Ward Mile End	Key Decision? No
Summary of Decision	This report relates to the need to execute a lease for the Mile End Park Leisure Centre and Stadium for the leisure management contract extension for the period 2019-2022		

Decision maker	King George's Field Charity Board
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Date of decision	31/10/18		
Community Plan Theme	A borough that our residents are proud of and love to live in		
Cabinet Member	Cabinet Member for Culture, Arts and Brexit		
Who will be consulted before decision is made and how will this consultation take place			
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes		
Contact details for comments or additional information	Lisa Pottinger (Head of Sport & Physical Activity) lisa.pottinger@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Planning for School Places – 2018/19 Review and Recommendations	Ward All Wards	Key Decision? Yes
Summary of Decision	This report is the annual review of planning for school places.		

Decision maker Date of decision	Cabinet 28/11/18
Community Plan Theme	People are aspirational, independent and have equal access to opportunities
Cabinet Member	Cabinet Member for Children, Schools and Young People
Who will be consulted before decision is made and how will this consultation take place	The proposals for specific schemes will be subject to separate consultations and procedures in line with the statutory requirements for establishing additional school places. The proposals for specific schemes will be subject to separate consultations and procedures in line with the statutory requirements for establishing additional school places.
Has an Equality Impact	No

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Assessment been carried out and if so the result of this Assessment?	
Contact details for comments or additional information	Terry Bryan, Lisa Stidle, Sarah Steer (Head of Pupil Admissions & Exclusions), (School Organisation & Place Planning Manager) lisa.stidle@towerhamlets.gov.uk, Business and Admin Services Manager sarah.steer@towerhamlets.gov.uk
What supporting documents or other information will be available?	None
Is there an intention to consider this report in private session and if so why?	No, Unrestricted
Title of Report	Homelessness Strategy - 2018 - 2023
	Ward All Wards
	Key Decision? Yes
Summary of Decision	The report recommends the adoption of a new Homelessness Strategy to run from 2018 to 2023. The Strategy will set out how the Council will tackle homelessness with emphasis on fulfilling the Council's duties under the 2017 Homeless Reduction Act, reducing Rough Sleeping in line with national and regional targets, increasing the supply of available housing and meeting the needs of specific groups impacted by homelessness.

Decision maker Date of decision	Cabinet 28/11/18
Community Plan Theme	People are aspirational, independent and have equal access to opportunities
Cabinet Member	Statutory Deputy Mayor and Cabinet Member for Housing
Who will be consulted before decision is made and how will this consultation take place	Through key Homeless Service provider via the Homelessness Partnership Board Mail out and Presentation to all Registered Providers through the Tower Hamlets Housing Forum Bespoke workshops with residents directly impacted by Homelessness On line Consultation with the general public with draft document and survey Internal briefings including Health, Adults and Communities DLT
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes - by 17 September 2018

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Contact details for comments or additional information	Mark Baigent (Interim Divisional Director, Housing and Regeneration) mark.baigent@towerhamlets.gov.uk
What supporting documents or other information will be available?	Appendices: Homelessness Evidence Base Evaluation of Consultation Equality Impact Assessment Details of Homelessness Partners and Board Overview and Scrutiny – Effectiveness of Health and Social Care provision for homeless residents – 2018 Health and Homelessness Scrutiny Review
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

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